



## **AHS – Vertical Flight Society**

AHS Hampton Roads Chapter • P.O. Box 4249 • Ft. Eustis, Virginia 23604

Website: <http://www.ahs-hrc.org>

### **CONTRACT FOR EXHIBIT DISPLAY SPACE FOR Helicopter Military Operations Technology (HELMOT) XVIII Meeting**

#### **Hampton Roads Convention Center**

**1610 Coliseum Drive**

**Hampton, Virginia 23666 USA**

**October 24-25, 2018**

**Phone +1-757-827-8200**

Application is hereby made for exhibit space in the conference area of the AHS – Vertical Flight Society Hampton Roads chapter *Helicopter Military Operations Technology (HELMOT) XVIII Meeting* to be held at the Hampton Roads Convention Center in Hampton, Virginia, during the period of October 24-25, 2018. We have read and understand the Exhibit Rules and Regulations and agree to abide by them and any additional rules deemed necessary by the AHS Hampton Roads host chapter. We understand that no space will be officially confirmed without this signed contract and payment in full. We further understand that the host chapter will assign the specific space to allow maximum utilization and continuity of exhibits.

Please reserve \_\_\_\_\_ 10' x 10' unit(s) of exhibit space to be occupied by our organization in displaying our products at the rate of \$800 per unit.

Detailed contact information and signatures are included on the second page of this contract.

#### **SPONSORSHIP:**

As an exhibitor at the AHS HELMOT XVIII meeting your organization will receive one full meeting registration, including the social on the evening of October 24, 2018. Additionally your organization will be recognized as a sponsor for the breaks during the conference.

**Please provide a JPEG or TIF image of your organization's logo to David Meyer at [david.c.meyer@boeing.com](mailto:david.c.meyer@boeing.com) no later than October 1, 2018.** The logos will be used in the conference program thanking you for your sponsorship.

## **EXHIBIT RULES AND REGULATIONS**

**AHS – Vertical Flight Society  
Helicopter Military Operations Technology (HELMOT) XVIII Meeting  
Hampton Roads Convention Center  
Hampton, Virginia USA  
October 24-25, 2018**

**EXHIBIT SPACE CHARGE:** The Technology Display is open to Industry and Military member and non-member organizations. Individual display areas of 10’x10’ are available in the meeting conference room for a charge of \$800 per unit.

**PRIOR ASSIGNMENT OF EXHIBIT SPACE:** Booth space will be allocated on a first come-first served basis. Priority for booth assignment will be determined based on the date when both the signed contract and full payment are received. **Contract agreements should be returned NLT October 1, 2018.** Exhibitors failing to occupy contracted space are still obligated to pay full rental rate as shown in the contract. If leased space is not occupied the host may repossess the space.

**RESTRICTIONS:** The formal notice of space assignment constitutes the completed agreement for the right to use the allotted space. The host chapter reserves the right to cancel any contract with any exhibitor at any time prior to or during the Technical Meeting. No exhibitor shall assign, sublet or share the whole or part of any part of the space assigned without the knowledge and written consent of the host chapter. All sound must be contained within the booth assigned to the exhibitor. Advertising material may be distributed only within the assigned exhibit space. Aisles and fire exits must be clear.

**CANCELLATION:** Exhibitors may cancel space rented without penalty by submission of written notice no later than October 1, 2018. No refunds will be made to exhibitors who cancel after October 1, 2018.

**ASSISTANCE and QUESTIONS:** For other exhibit assistance or questions please contact:

**David Meyer**  
**Exhibit Chairman, AHS Hampton Roads Chapter**  
**Phone: 703-414-2411**  
**E-mail: [david.c.meyer@boeing.com](mailto:david.c.meyer@boeing.com)**

**CONTRACT FOR EXHIBIT DISPLAY SPACE**

**Helicopter Military Operations Technology (HELMOT) XVIII Meeting  
Hampton Roads Convention Center - Hampton, Virginia USA  
October 24-25, 2018**

\_\_\_\_\_  
Name of exhibiting organization as it will appear in the program.

\_\_\_\_\_  
Address

\_\_\_\_\_  
City – State – Zip Code

\_\_\_\_\_  
Exhibitor Representative  
{Print full name}

\_\_\_\_\_  
Exhibitor Representative Email

\_\_\_\_\_  
Signature of Exhibitor Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Exhibitor/Registrant Attending

\_\_\_\_\_  
Exhibitor/Registrant Job Title

\_\_\_\_\_  
Exhibitor/Registrant Email Address

\_\_\_\_\_  
Exhibitor/Registrant Telephone

Type Exhibit Space: 10’x10’ (\$800) \_\_\_\_\_

Please complete the above information and email ([jmgibbs@vtol.org](mailto:jmgibbs@vtol.org)) or mail the completed Exhibitor Contract with payment in full to:

**AHS – Vertical Flight Society  
Attention: Julie M. Gibbs – HELMOT 2018  
2701 Prosperity Ave., Suite 210  
Fairfax, VA 22031**

**AHS accepts Checks (payable to AHS) or Visa, MasterCard, and AmEx credit cards.**

Wire transfer information is also available upon request and included with invoices – wire transfer payments incur a \$30 transaction fee.

\_\_\_\_\_  
Credit Card No.

\_\_\_\_\_  
Expiration Date

\_\_\_\_\_  
CCV No.

AHS hereby accepts the above application for exhibit space at the October 24-25, 2018 HELMOT XVIII Meeting. We will execute this contract and return a signed copy to the exhibitor’s representative.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Julie M. Gibbs, AHS, Technical Programs Director